

## Parent Payment Arrangements 2021

31<sup>st</sup> Oct 2021

Dear Families

Croydon Special Developmental School is looking forward to another great year of teaching and learning and would like to advise you of Croydon Special Developmental School's parent payment arrangements for 2021.

Please find the fee schedule attached. Please complete this form and return to the school by 11<sup>th</sup> December 2021 so the school can prepare accordingly.

Croydon Special Developmental School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

### Financial Support for Families

Croydon Special Developmental School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief
- School Breakfast Clubs
- Commonwealth Government has a range of supports that are available through Centrelink.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Elizabeth Anderson

Ph: 03 9725 4933 | Email: [Elizabeth.anderson@education.vic.gov.au](mailto:Elizabeth.anderson@education.vic.gov.au)

### Payment Methods

All parent payments and contributions can be made by cash, cheque or debit/credit card at the school's office or Direct Credit to schools bank account as listed below.

Name: **Croydon Special Developmental School**

BSB: **063 124**

Account Number: **1012 4009**

Reference: **Student's Name**

While payment is not required until the start of the 2021 school year we would appreciate payment by 28<sup>th</sup> February 2021. Any record of payments or contributions is confidential.

### Refunds

Refunds will be considered and Croydon Special Developmental School have the discretion to provide refunds to families and will do so where it is reasonable and fair (for example, if the school has not incurred a cost).

If the school has incurred costs, Croydon Special Developmental School will act reasonably and take into consideration the Financial Help for Families Policy and relevant arrangements, including support for families experiencing hardship. Croydon Special Developmental School will consider refunding families for unavoidable event cancellations if a family experiences a crisis or sudden serious illness and the student can no longer attend the event.

If Croydon Special Developmental School decides to provide a refund, then families need to agree and advise the school where the refund should be paid. If that agreement cannot be reached, the refund is usually paid into the account from which the money came. Where the payment was made in cash, the school should wait until the parents reach an agreement and advise the school.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Thank you to the many families of Croydon Special Developmental School who supported the school with tax deductible donations in 2020. Your continued support in these initiatives will maximum the learning opportunities for all students and result in a school that the community is proud of.

Thank you for the continued support of our school

Kind Regards



Elizabeth Anderson  
Principal

The following is a summary of the main principles of the Parent Payments Policy:



### FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



### PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

#### Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

#### Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

#### Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.

### Fee schedule –

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Croydon Special Developmental School also continues to welcome your voluntary contributions for 2021

Please complete this form and return to the school by 11th Dec 2021 so the school can prepare accordingly.

### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items	Primary School	Secondary School	Transition
<b>Stationary Pack</b>	\$50.00	\$50.00	\$50.00
8 x scrapbooks			
4 x Glue sticks			
2 x Packets Pencils			
2 x Packets Textas			
<b>Communication Support</b> (PODD books, Visuals and Core Vocab Boards)	\$22.00	\$22.00	\$22.00
<b>Consumables for Art</b> Includes craft paper, glitter, paints and cardboard	\$20.00	\$20.00	\$20.00
<b>Consumables for Cooking</b> Includes flour, oil, sugar, eggs, vegetables, fruit, bread	\$40.00	\$80.00	\$120.00
<b>Online Learning Subscriptions</b> <ul style="list-style-type: none"> <li>• Reading Eggs</li> <li>• Math Seeds</li> <li>• Sunshine Online Classics</li> <li>• Choose it Maker 3</li> </ul>	\$28.00	\$28.00	\$28.00
<b>TOTAL</b>	\$160.00 or \$40.00 per term x 4	\$200.00 or \$50.00 per term x 4	\$240.00 or \$60.00 per term x 4

### Optional Items

Croydon Special Developmental School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

Optional Item	Amount
Optional camps and excursions, swim squad entrance fees and Bakery as scheduled throughout 2021. The cost of these excursions will be advised throughout the year.	To be advised

### Voluntary Contributions

Croydon Special Developmental School continues to welcome your voluntary tax deductible contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students.

Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family	Amount
General Contribution	Yes	\$180	180.00
Total		Or \$45.00 per 4 terms	180.00

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

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Please return to school with your intentions for payment in 2021 or email [croydon.sds@education.vic.gov.au](mailto:croydon.sds@education.vic.gov.au)

Student Name \_\_\_\_\_

### Parent Payment Charges

Essential Student Learning Items Amount \_\_\_\_\_

Optional Items Amount \_\_\_\_\_

Voluntary financial contribution Amount \_\_\_\_\_

**TOTAL** \_\_\_\_\_